

Summary of Statutes and Bylaws pertaining to Election of Officers to the Executive Board of the International Association for Task-Based Language Teaching (IATBLT vzw.)

Statutes:

The Executive Board will be chosen by majority vote by the General Meeting and is composed of **ten** voting members (seven + three co-opted):

- a President (currently Martin East)
- a Vice President (currently Andrea Révész)
- a Secretary (currently Marta González-Lloret)
- a Treasurer (currently Koen van Gorp)
- two ordinary members (currently Alison Mackey and Natsuko Shintani)
- the Past President (currently Kris Van den Branden [also 2015 conference])

All terms of office for the above positions are for **four** years – the period between three consecutive conferences. Current office holders may be re-elected to the same or other positions for further periods of **two** years, up to a maximum of eight years.

In addition:

- three representatives are co-opted to the EB, one proposed by each of the host committees of the two previous international conferences, and one proposed by the organising committee of the next conference (currently Bill Dunn [2013 conference], Roger Gilabert [2017 conference], and Eva Kartchava [2019 conference]).

Bylaws:

At least one member of the EB will be a Belgian national.

§2: 2 – 7: **Duties of the EB Officers** - please refer to Section 2 of the Bylaws for outlines of anticipated duties of office holders.

§3 - Procedures for Election of Executive Board Members (summary):

At least two months before the date of the election, the Secretary is to invite all members to submit their nominations.

Nominations:

- must be made in writing and should reach the Secretary not later than two months before the date of the election (use the nomination form and email it to: marta@hawaii.edu)
- must be for specified offices
- should be accompanied by a 1-page CV of the nominee and a statement of acceptance of the nomination.

A nominee can be a candidate for more than one office, but once elected to one office, the candidacy in any subsequent elections is automatically withdrawn.

The Secretary will send the list of nominees to all members of the Association one month in advance of the relevant business meeting. Where there is more than one candidate for a specific office, a vote will be held. The Bylaws outline procedures for voting in these circumstances.